

CURRICULUM VITAE

Parag Mitra



Contact Information:

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Address : **Parag Mitra**
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Career Objective

Utilize my skills and abilities in the Library and Information Science service that offers Knowledge and professional growth while being resourceful, innovative and flexible.

Skills

Library Automation : KOHA.

Experiences in Library Services

- Worked as a Reference Assistant (Contractual) at the Library of Agro-Economic Research Centre (AERC), Visva-Bharati, Santiniketan, from March 17, 2014 to December 31, 2019.
- Worked as Librarian under Rural Library Programme, Visva-Bharati in collaboration with Raja Rammohun Roy Library Foundation (RRRLF), Kolkata from January 2001 to February 2017.
- Working as a Research and Reference Assistant (Contractual) at the Library of Agro-Economic Research Centre (AERC) Library, Visva-Bharati, Santiniketan, from August 14, 2024 to present.

Seminars/Workshop Attended

- Participated in the Three-day workshop on “Village library organization on changing scenario” during March 03-05, 2011, jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati at the Conference Hall, Central Library, Visva-Bharati, Santiniketan.
- Participated in the twenty-one-day Training programme on “Book Binding” Organized by Rural Extension Center (REC), Visva-Bharati, Sriniketan, held on March 03-24, 2009 at REC, Visva-Bharati, Sriniketan.
- Participated in the three-day camp on “Education in human values & Pratgahara yoga” organized by The Institute of Value Orientation & Environmental Education, Srirampur, Kolkata held on 19th September (The Academic programme supported by The Ministry of Human Resource Development, Govt of India)

- Participated in 15 days training programme on “Computer Literacy Programme for Villagers” during 4th September, 2011 at Visva-Bharati Computer Center, Santiniketan.
- Participated in one day workshop on People’s Biodiversity Register of Birbhum District, West Bengal on January, 08th 2012 organised by Dept of Botany, Visva-Bharati & West Bengal Biodiversity Board, Kolkata.
- Participated in two days UGC sponsored workshop on Medicinal Plants-Biodiversity, Sustainable Utilization and Cultivation during 14th – 15th January, 2012 Organised by Dept of Botany, Visva-Bharati, Santiniketan.
- Participated in two days UGC sponsored workshop on Bio fertilizer and its applications during 11th – 12th March 2012 organised by Dept of Botany, Visva-Bharati, Santiniketan.

Professional Qualifications

Examination	University	Year
Master of Library and Information Science	NSOU	2011
Bachelor of Library and Information Science	NSOU	2009

Educational Qualifications

Examinations	Board / University	Year
Bridge Course	The University of Burdwan	2002
Bachelor of Commerce	The University of Burdwan	1999
Higher Secondary	West Bengal Council of Higher Secondary Education	1997
Madhyamik	West Bengal Board of Secondary Education	1995

Others Qualifications

Completed a one-year Diploma in Computer Systems from Aptech Computer Learning Centre in 2001.

Personality Traits

- I am an eager, committed and enthusiastic professional, who is flexible and determined.
- I regard myself not as a great library professional, but a professional of having great habits.
- I am honest at my work and generally confess and correct myself to any constructive criticism.
- I would like to be the member of the professional team of any organization and look forward to offer value added services to the library clientele.
- I am disciplined, punctual and obedient in nature.

Other Activities

- Worked as Brati Nayaka under Brati Balaka Programme from the month of May 2003 to February 2004 under the Rural Extension Center (REC), Visva-Bharati.

Languages known

Language	Speak	Write	Read
English	Yes	Yes	Yes
Hindi	Yes	Yes	Yes
Bengali	Yes	Yes	Yes

Personal Information

Nationality : Indian
Religion : Hinduism
Caste : General
Date of Birth : January 01, 1980
Gender : Male
Marital Status : Unmarried
Fathers Name : Gopal Mitra
Address : Vill & P.O: Raipur, P.S. Bolpur, Dist.: Birbhum, W.B, PIN. 731204.